

# VETTING REQUIREMENTS

All fields are mandatory

## Business Particulars

**Type of Business:**

*Sole Owner, Partnership, Public Company, Private Company, CC*

**Company Name:**

**Company Registration No:**

**VAT Number:**

**Postal Address:**

**Physical Address:**

**Telephone No:**

**Cell Phone No:**

**Email Address:**

**Website:**

## Ownership Details

*(Owner/Partner/Director/Member):*

**Name & Surname:**

**ID Number :**

**Residential Address:**

### Ownership Details

(Owner/Partner/Director/Member):

Name & Surname:

ID Number :

Residential Address:

### Ownership Details

(Owner/Partner/Director/Member):

Name & Surname:

ID Number :

Residential Address:

### Ownership Details

(Owner/Partner/Director/Member):

Name & Surname:

ID Number :

Residential Address:

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All fields are mandatory

## Banking Details

Account Name:

Name of Bank:

Account No:

Branch:

Branch Code:

## Trade References 1:

Company name:

Estimated monthly purchases:

Estimated annual purchases :

Average Spend:

Credit Limit:

Trade Reference info:

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## Trade References 2:

Company name:

Estimated monthly purchases:

Estimated annual purchases :

Average Spend:

Credit Limit:

Trade Reference info:

## Trade References 3:

Company name:

Estimated monthly purchases:

Estimated annual purchases :

Average Spend:

Credit Limit:

Trade Reference info:

## Transport/Courier Details

Name of preferred Transporter / Courier:

Contact Details - Tel:

Account Number (If any):

Goods to be Insured: Yes/No

Yes

No

I agree that whether or not the goods are insured or not, all claims in respect of goods lost, stolen or damaged whilst in transit will be directed to the transport/courier.

If no transporter/courier is nominated in the above section then the goods will be delivered using Sterling's elected transporter at the customer's cost.

## Documents to attach

**All documents are mandatory**

- Owners ID
- Bank Confirmation letter
- Company Profile
- Partners ID
- Company Registration Documents
- Copy of your business card
- Members ID
- Directors ID

### *Please Note:*

1. All fields **MUST** be filled in
2. All requested documents **MUST** be attached when emailing
3. Failure to complete all fields and attachments will not be considered.

**SAVE DOCUMENT AFTER COMPLETION**